8. Making a One-Time Payment

1 Login to the Utility Access Portal & Select Utility Account
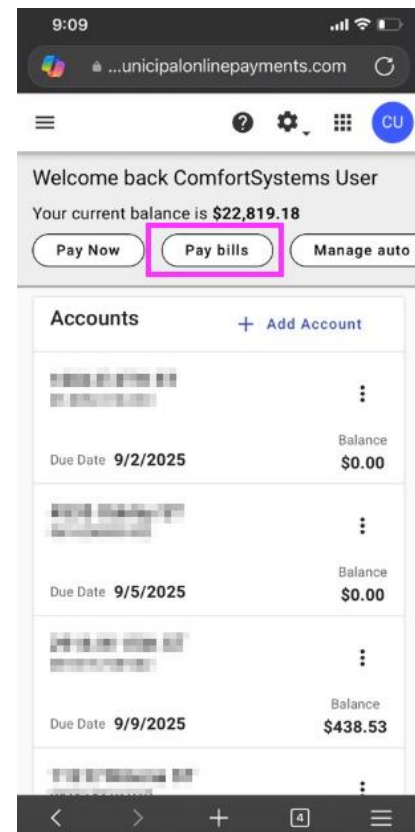

Sign in or sign up

Create an account to view details, manage single & multi-accounts, multi-bill pay, and e-Billing.

[Sign in or sign up]

2 Select Pay Bills

9:09

🔒 ...unicipalonlinepayments.com

Welcome back ComfortSystems User
Your current balance is **$22,819.18**

[Pay Now] [**Pay bills**] [Manage auto p]

Accounts   + Add Account

Due Date **9/2/2025**   Balance **$0.00**

Due Date **9/5/2025**   Balance **$0.00**

Due Date **9/9/2025**   Balance **$438.53**

3 Select the account number to pay and enter the payment amount

☑ **123456789-001**

0 NO ADDRESS

Balance
$0.00

Payment amount
10.00

4 Enter the payment date, method, and receipt email. Click Continue to review and submit.

9:14

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U

Enter your payment information

When would you like to pay?

◉ Now

○ Later

How are you going to pay?

○ Enter new credit card

○ Enter new eCheck

Where should we send your receipt?

— Email for receipt** —
utilitysignup@duluthmn.gov

Summary

Subtotal $10.00

An additional fee may be charged based on your method of payment

You will not be charged until you review your payment on the next step

Back   Continue

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